

# Application for an ingredient derogation under Commission Regulation (EC) 207/93



For Official Use only

Ref no.

## IMPORTANT

- Please use BLOCK letters and **black ink**.
- Send the completed form, together with **all** the required supporting documentation to **Organic Branch, Defra, Area 4D, Nobel House, Smith Square, London SW1P 3JR**.
- If this is a request to extend an existing ingredient derogation please enter the authorisation reference number in the following box:

- On receipt of your application the acknowledgment slip below will be returned to you stamped and dated as an acknowledgement of your application. If you do not receive acknowledgement within 10 working days of sending off your form, please contact **Organic Branch, Defra, Area 4D, Nobel House, Smith Square, London SW1P 3JR Tel: 020 7238 5777/6059**.
- Please note that there is a charge for the assessment of this application (see Annex C)

## Section 1 – Details of applicant

1. Company name   
Address   
Postcode   
Tel. No. (incl. national dialling code)   
Fax No. (incl. national dialling code)   
Email address   
Inspection body of the applicant and licence number

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## Section 2 – Details of Ingredient Derogation

2. Ingredient   
3. Product ingredient is to be used in

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## Acknowledgement Slip

Name and address

**DO NOT DETACH**

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4. Percentage that ingredient comprises in finished product
5. a) Amount of the ingredient to be used in 3 months in kgs (if you are applying for the first time) or;
- b) Amount of the ingredient to be used in 7 months in kgs (if you are applying for an extension)
6. Please now complete the composition sheet at Annex A.

**Section 3 – Supporting statement**

*In order for a derogation to be granted the ingredient must not be available in an organic form on the European Market. Please supply a statement (or statements) from your supplier(s) confirming that organic supplies of the ingredient are either not produced or are temporarily unavailable on the EC Market. Additionally, if the reason for not using organic ingredients is that the organic equivalent does not fit the required specification, then the precise specification must be supplied.*

**If this is an application for an extension you will need to supply up-to-date supporting statements.**

**Section 4 – Declaration**

**Declaration of the applicant:**

The legal basis for my application is Council Regulation (EEC) No 2092/91 as amended and Commission Regulation (EC) 207/93.

I declare that all the information I have entered onto this form is correct to the best of my knowledge.

Signature  Date

Name in BLOCK letters

Position in the company

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Department for Environment, Food and Rural Affairs

**Application for an ingredient derogation under Commission Regulation (EC) 207/93**



Your application form was received by Defra on the date shown. **Keep this receipt.** It does not imply that your application will be successful or that it is complete but it does provide proof that your application was received by Defra on that date.

**Reference number**

*Please quote this in all future correspondence about this application.*

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**Receipt Stamp**

**Product Composition Sheet**

Name of the product

Recipe of the product at the time of processing

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|  | Name of ingredients | % weight |
|--|---------------------|----------|
| Organic agricultural ingredients   |                     |          |
|  |                     |          |
|  |                     |          |
|  |                     |          |
|  |                     |          |
| Sum  |                     |          |
| Non-organic agricultural ingredients   |                     |          |
|  |                     |          |
|  |                     |          |
|  |                     |          |
| Sum  |                     |          |
| Total ingredients of agricultural origin   |                     | 100%     |
| Ingredients of non-agricultural origin<br><i>(see Annex VI A of Reg. (EEC) No. 2092/91 as amended)</i> |                     |          |
|  |                     |          |
|  |                     |          |
|  |                     |          |
| Sum  |                     |          |

List of processing aids and other products used

|   |  |
|---|--|
| Processing aids and other products <i>(see Annex VI B of Reg. (EEC) No. 2092/91 as amended)</i> |  |
|   |  |
|   |  |
|   |  |

Any personal data supplied on this form, or in connection with this application, will be used by Defra to contact you in connection with this application.

The data provided on the application form will be retained by Defra on a database containing

**The Data Protection Act 1998**

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information of derogations for the use of non-organic produce.

In addition to the database held by Defra, the European Commission will hold any or all of the information you provide on a database. The competent authority (i.e. Defra and its equivalent in other Member States) and other authorised agents (enforcement authorities) in each Member State will have access to this database.

Defra may use the data related to this application for the purposes of statistical analysis and research.

Information (including personal data) may also be released on request, including under the Environmental

Information Regulations, the Code of Practice on Access to Government Information and the Freedom of Information Act 2000.

Defra or its appointed agents may use the name, address and other details on your application form to contact you in connection with occasional customer research aimed at improving the services that Defra provides to you.

**Charge for Ingredient Derogation**

Soon after sending in your application form you will receive an invoice from Defra charging you **£38** for the assessment. Please **DO NOT** make a payment prior to being invoiced.

Three ways to pay:

**Bank Transfer**

Please make your payment directly into Defra Bank Account

Bank: **Barclays Bank PLC**

Branch: **York**

Address: **1-3 Parliament St. York YO1 8XD**

Sort Code: **20-99-56**

Account Name: **Defra Receipts Account**

Account Number: **30853585**

**Please ask your bank to quote reference ERGO**

**Credit Card**

Please call Defra's Finance Section on 01904 455 395

**Cheque**

Once you receive an invoice a cheque can be sent to: Defra ASD B Receivables, G37, Foss House,  
1-2 Peasholme Green, York YO1 7PX.

**Please quote your invoice number when corresponding with Defra's finance section.**

Batch location code (**Defra use only, 8 digits**)

**To be completed by the Importer**

Company

Contact name

Address

Postcode

Tel. No. (incl. national dialling code)

Fax No. (incl. national dialling code)

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RAMIS Customer No.

Site name:

Product code:

**OF005**

Additional Narration:

Qty: **1**

Unit Price: **£38**

Invoice Total: **£38**

Cost centre: **13500**

Objective: **00244**

Account: **2986**

Sub: **000**

Project: **0000000**

Signature

Date

Name in  
BLOCK letters

Division

Tel. No.